

## **CHECKLIST**

### **MINOR'S CLAIMS AND FUNDS**

#### **Initial Filing Fee:**

Court Costs: \$70.00

- *The Court will require an additional advance deposit of \$5.00 for each year remaining through the minors 18<sup>th</sup> birthday to cover the filing fee for the annual verifications.*

#### **Requirements:**

Filed in the Probate Court in the County where the minor is resident.

- If the funds passing to the minor exceed \$25,000, (in the case of a minor's claim settlement being the net proceeds), then an Application for Guardianship of Estate must also be filed.
- If the funds result from a claim settlement in which there has been a separate case filed to approve the settlement, and the net proceeds passing to the minor are between \$10,000 and \$25,000, then an Application to Dispense with Guardianship must be filed.
- If there is no claim settlement case and the sum passing to the minor does not exceed \$25,000 then an Application to Dispense with Guardianship is required.

#### **Process:**

Set a hearing approximately 5 weeks from the filing date.

#### **Checklist:**

- Application to Settle a Minor's Claim (Form 22.0)**
- Next of Kin of Proposed Ward (Form 15.0)**
- Acknowledgement of Requirements of Custodial Deposit (DCPC Form 22.3C)**
- Narrative Statement**
- Statement of examining Physician – Sup. R. 68(B)**
- Copy of Picture ID of the applicant**
- Copy of the minor's birth certificate**
- Waiver and Consent to Settle Minor's Claim (Form 22.1) signed by both parents**
  - *If a parent is deceased, you must provide a copy of the death certificate.*

#### **Note:**

- **Proposed Entry Approving Settlement of Minor's claim (Form 22.2)** needs to be submitted to the Court prior to hearing.
- **Minor and applicant shall attend scheduled hearing.**