

CHECKLIST

REOPENING ESTATE

Initial Filing Fee:

Court Costs: \$25.00

Requirements:

Filed in the Probate Court in the County where the initial Estate was opened.

Process: Use same case number assigned to Estate when initially opened.

Checklist:

- _____ **Application to Reopen Estate & Appoint Fiduciary
(DCPC Form 4.10)**
- _____ **Proof of Assets**
- _____ **Surviving Spouse, Children, Next of Kin, Legatees and Devisees
(Form 1.0)**
- _____ **Death Certificates of previous next of kin (if applicable)**
- _____ **Fiduciary's Acceptance**
- _____ **Fiduciary's Bond w/Power of Attorney (if applicable) (Form 4.2)**
- _____ **Entry Granting Application to Reopen Estate & Appoint Fiduciary
(DCPC Form 4.11)**
- _____ **Entry Appointing Fiduciary; Letters of Authority (Form 4.5)
(if applicable)**

Note:

The Entry Granting Application to Reopen will direct what final filings will be required to re-close the case.